

Fiscal Year 2006-07 Direct Contract Provider Contract Boilerplate

Table of Contents

Article I. General Provisions (pages 1 through 4)

- A. Contract Term
- B. Unenforceable Provisions
- C. Contract Amendments
- D. Termination

Article II. Program Provisions (pages 5 through 16)

- A. Confidentiality and Security of Information
- B. Nondiscrimination in Services
- C. Nondiscrimination in Employment
- D. No Unlawful Use or Unlawful Use Messages Regarding Drugs
- E. Smoking Prohibition Requirements
- F. Health Insurance Portability and Accountability Act of 1996 (HIPAA)
- G. Noncompliance with Reporting Requirements
- H. Child Support Compliance Act
- I. Debarment and Suspension Certification
- J. Union Organizing
- K. Disputes
- L. Assignment
- M. Indemnification
- N. Independent Contractor
- O. Adherence to computer Software Copyright laws
- P. Timeliness
- Q. Domestic Partners Act
- R. Lobbying and Restrictions
- S. Counselor Certification
- T. Conflict of Interest
- U. Force Majeure
- V. Limited English Proficiency

Article III. Formation and Purpose (page 17)

- A. Department Authority
- B. Department Authority
- C. Single State Agency Authority

Article IV. Definitions (pages 18 through 22)

Article V. Provision of Services (pages 23 through 28)

- A. Covered Services
- B. Proposed Budget for DMC Services
- C. Federal and State Mandates
- D. Drug and Treatment Access Report (DATAR)
- E. Contractor Participation, Certification, Recertification, and Transfer of Assets

Article VI. Fiscal Provisions (pages 29 through 32)

- A. Payments and Reimbursement
- B. Excess Reimbursement for Services
- C. Appropriation of Funds
- D. Availability of Funds
- E. Reduction in Funds
- F. Exemptions
- G. Applicable Provisions
- H. Allowable Costs
- I. Audits

Article VII. Invoice/Claim and Payment Procedures (pages 33 through 35)

- A. Payments
- B. Monthly Claims and Reports
- C. Year-End Settlement Reports and Performance Reports

Article VIII. Postservice Postpayment Utilization Review (page 36)

Article IX. Records Retention (pages 37 and 38)

- A. Client Records Retention
- B. Accounting Records Retention
- C. Utilization Review Records Retention
- D. Records Review
- E. Departmental Responsibility to Retain Records

List of Documents Incorporated by References (pages 39 through 41)